

EXCHANGE / STUDY ABROAD AGREEMENT

BETWEEN

**OsloMet – Oslo Metropolitan University
(former Oslo and Akershus University College of Applied Sciences)
NORWAY**

AND

**Instituto Federal de Educacao, Ciencia e Tecnologia de Santa Catarina
BRAZIL**

Oslo Metropolitan University and Instituto Federal De Educacao, Ciencia e Tecnologia de Santa Catarina, recognising the educational and cultural exchanges which can be achieved between our two institutions, enter into this agreement to facilitate the exchange of students.

1. Purpose of the Agreement

1. The general purpose of this agreement is to establish specific educational relations and cooperation between the two participating institutions in order to promote academic linkages and to enrich the understanding of the culture of the two countries concerned.
2. The purpose of each student exchange is to enable undergraduate and graduate students to enrol in subjects at the host institution for credit which will be applied towards their degree at their home institution. In some circumstances, a student may undertake a clinical or practical assignment as part of an exchange/study abroad program.

2. Responsibilities of Participating Institutions and Students

Each institution shall undertake all those measures as are seen as reasonable to give maximum effect to this agreement.

1. Each institution agrees to accept and enrol two exchange students per calendar year as full-time, "non-degree" students. Institutions may send students for one semester rather than for two semesters. Two students for one semester shall be equivalent to one student for two semesters.

In principle, the exchange of students will occur on a one for one basis. This number may vary in any given year, but over a fixed period of five years, the total number of students participating shall be equal as far as possible.

2. Exchange students will be exempt from the institution's tuition fees. In the case where OsloMet would like to send more than the agreed number of students during one calendar year, students will be charged the regular tuition fee for international students. Students will then be regarded as "Study Abroad students". OsloMet does not charge tuition fees for visiting students.

4/15

3. Each exchange/study abroad student will be provided with the same academic resources and support services that are available to all students at the host institution.
4. It is the responsibility of each exchange/study abroad student to obtain official approval from his or her home institution for subjects taken at the host institution.
5. It is the responsibility of each exchange/study abroad student to ensure that he or she obtains a copy of his or her official statement of results covering the subjects taken during the period of exchange. In addition, each host institution will forward a copy of the statement of results to the home institution's International Office.
6. Exchange/Study Abroad students will be subject to the rules and procedures as specified by the host institution for the academic period in which the student enrolls.
7. Credits towards the student's degree are to be awarded by the home institution, when courses have prior approval from the student's academic advisor.

3. Selection and Enrolment of Students

1. It is expected that only highly motivated students of above-average academic quality will be selected to participate in an exchange/study abroad program. The home institution will screen applications from its student body for exchange. Students, both undergraduate and graduate, are eligible to participate if they:
 - have completed at least one year of study at their home institution;
 - are enrolled at their home institution for the full period of the exchange;
 - have obtained agreement from their home faculty, that upon successful completion of the subjects at the host institution, full credit will be granted towards the degree at their home institution.
 - have satisfied any language proficiency requirements of the host institution. Normally, the requirement of a language test will be waived for OsloMet students with a Norwegian grade of 4 or above in English from Upper Secondary School.
2. Each institution will send the other completed applications for their students in accordance with each institution's application deadlines.
3. The host institution reserves the right of final approval of the admission of a student.
4. While every effort will be made to register students in their preferred courses, such registration is not guaranteed.

4. Financial Responsibilities of Exchange Students

1. Each exchange/study abroad student will be responsible for paying any special fees and other individual fees, such as books, course materials and excursion fees. Study abroad students are in addition responsible for paying tuition fees.
2. Each exchange/study abroad student will be responsible for having adequate medical and accident insurance for the duration of their study abroad semester and must be able to demonstrate proof of such coverage.

2/15

5. Accommodation

Every effort will be made to assist students to obtain on-campus or off-campus accommodation within a reasonable distance from the campus. It is recognised that on-campus accommodation may not always be possible and students should be made aware of this possibility as soon as possible. Students will also be made aware that they are responsible for all costs associated with accommodation, including utility accounts and rental deposit.

6. Commencement and duration

This agreement shall take effect from the date of signature by both parties and shall continue until terminated by agreement between the parties. A minimum period of six months' notice will be required from either party wishing to terminate the agreement.

7. Further co-operation

Subject to mutual consent, this agreement might also include other areas of co-operation to be outlined in a separate addendum.

8. Contact details

Official notices and correspondence shall be sent to the following contacts:

For OsloMet:

Hanne Liv Østveit-Moe
International Coordinator
P.O. Box 4, St. Olavs plass
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Norway
Phone: +47 67236669
Email: hanneliv.ostveit-moe@hioa.no

For Instituto de Santa Catarina:

Raquel Matys Cardenuto
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Phone number: 55 48 3877-9010
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07/15

9. Signatures

Gro Jamtvedt

(Dean)

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Web: www.hioa.no

8/3-2018 

Date:

Maria Clara Kaschny Schneider

(Rector)

Instituto Federal de Santa Catarina

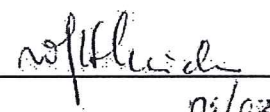
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02/03/2018

Date:

Maria Clara Kaschny Schneider
Reitora do IFSC
Decreto de 15/04/2016, D.O.U. de 18/04/2016